

Responsible Investment Policy capiton AG

(December 2023)

1 capiton's commitments

1.1 Responsible investment commitment

capiton seeks to act with the highest level of integrity, taking a responsible approach when interacting with our portfolio companies, our advisors, our investors, local communities and the environment.

The cornerstone of our business is to deliver superior risk adjusted net returns to our investors. They have entrusted us with funds to be managed over a considerable time horizon, and they expect that we use our influence as owners to protect and enhance the value of the companies we invest in.

At the same time, we are aware of the responsibility for society and the environment at large that comes along with this influence. We therefore see it as our duty to manage our client's funds such that we live up to this responsibility. That in mind, we acknowledge that long-term financial sustainability is not only about financial dimensions, like avoiding excess leverage. It is also much about the quality of the management of portfolio companies and the integrity in the way they interact with their investors, employees, customers, central and local governments, other key stakeholders and the environment.

With our investment approach, there is no room for a responsible investment policy that is treated separately from our general investment policy. Our policy for responsible investment and our investment philosophy are intertwined and in fact two sides of the same coin; tools we apply to ensure that we over time get the best possible combination of managing risk and enhancing value.

In order to underpin and further develop our responsible investment claim, we became a signatory to the United Nations Principles for Responsible Investment (UNPRI; <u>https://www.unpri.org/</u>) in 2019. We also consider the principal adverse impact (PAI) indicators as defined by the Sustainable Finance Disclosure Regulation. Moreover, we strive to take into account the work of the Task Force on Climate-related Disclosures (TCFD) and therefore encourage and support our portfolio companies in establishing management and reporting capacities as stipulated within the TCFD's reporting framework.

To be accountable to our commitments and actions, we document our ESG progress and periodically report to our investors, demonstrating the implementation of capiton's responsible investment approach. We are convinced that this accountability adds value and reduces risk with respect to our portfolio companies and should therefore be accretive for our investors.

1.2 Internal commitment

Just as we strive to be a responsible manager of funds, we commit ourselves to manage our internal affairs in a responsible manner, by continually reducing our



environmental impacts and upholding best-practice social and governance principles. Our Code of Conduct guides our actions.

In 2021, we started to implement the carbon neutrality of capiton by partnering with ClimatePartner on international carbon offset projects combined with a regional initiative in Germany.

With these projects we contribute to the following UN Sustainable Development Goals (SDGs):



Good Health and Well-Being Forests reduce noise and the amount of pollutants and dust in the air. The positive health effect of staying in the forest has been scientifically evident.

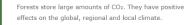


Sustainable Cities and Communities Forests are diverse recreational areas for all population groups. They also portect from erosion, avalanches, flooding and high tide.



5 IIFE ON LAND Responsible Consumption and Production Wood is one of the few renewable raw materials.

Climate Action



Life on Land For many animal, plant and fungal species, the forest is the habitat that provides them with food and shelter.

2 capiton's responsible investment approach

Our responsible investment approach's foundation is rooted within our commitments outlined above. The approach is executed through our ESG management and embedded within our exclusion criteria and our understanding of environmental, social and governance (ESG) issues:

2.1 Understanding of environmental, social and governance (ESG) issues

Environmental issues

capiton respects and adheres to local environmental laws in the regions in which it operates. Before we invest in a company, we analyze – as far as possible and material - the environmental management, - compliance and the resource efficiency and the environmental impact. In addition, we investigate any environmental damage that might be relevant to such an investment. After an acquisition, capiton focuses on improving the environmental performance of our portfolio companies. We further acknowledge that climate change is one of the decisive challenges of our time. We therefore perform a dedicated annual climate-risk assessment for all our portfolio companies to analyze transitional and physical climate-related risks of their business.

We strongly encourage that our portfolio companies should develop and implement their own environmental policy and climate management tools in accordance with capiton's policy.

Social issues

capiton strongly believes that the firm and its portfolio companies will only be successful if the workforce enjoys a good working environment. Accordingly, we analyze the social management, health and safety situation and the aspects of



supply chain and engagement before we invest in a company and aim to improve ESG performance in this respect during the development phase. capiton aims to promote human rights practices in the portfolio companies it owns, including:

- Considering employee working conditions such as minimum wages, working hours, health and safety of work force.
- Supporting the elimination of child labor including possible use of child labor by the suppliers to underlying portfolio companies.
- Avoiding discrimination e.g., based on age, race, gender, religion, sexual orientation or disability.
- Complying with international conventions on human rights.

We strongly encourage that all our portfolio companies should develop and implement their own Code of Conduct, in accordance with capiton's Code of Conduct. This should include value and ethics guidelines as well as a whistleblower protection policy.

Governance issues

An essential part of capiton's value creation model is the governance and management structure that is put in place for each portfolio company. Consequently, we analyze organization, implementation and control of governance as well as the stakeholder management and communication in the acquisition phase and plan to improve the ESG performance in this respect during the development phase.

Supported by the advisory board, the management of each portfolio company is responsible for defining strategy and policy, and capiton expects this to include the setting of sound environmental, social and governance standards.

Each company's management is responsible for executing the strategy and running the daily operations of the company according to the policies established by the advisory board / shareholder resolution. capiton supports management to promote a culture of compliance.

2.2 Exclusion criteria

We shall not invest in companies which:

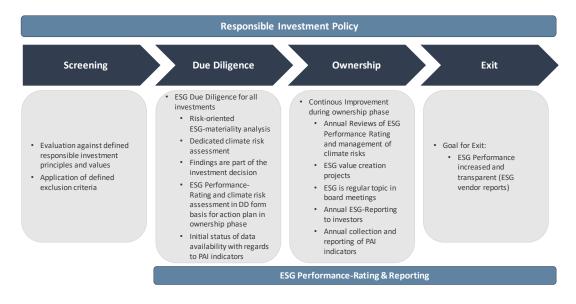
- 1. Have contributed to a systematic denial of basic human rights.
- 2. Demonstrate a pattern of non-compliance with environmental regulations.
- 3. Show a pattern of engaging in child labour or forced labour.
- 4. Are primarily engaged in the manufacturing, sales, or marketing of weapons, artillery, and ammunition to be used in the act of war or military conflict, (collectively, "Military Products") or components of the same, if the primary purpose of such component is to be included as a component in any Military Products.
- 5. Having its principal business activities in the field of:
 - a. the manufacturing, distribution or sale of pornography
 - b. the manufacturing, processing, distribution or sale of tobacco products.
 - c. the operation of casinos or other gambling facilities.
 - d. the extraction, refinement, sale and/or distribution, and power generation from coal.



- e. the manufacturing, distribution or sale of distilled alcoholic beverages.
- f. the mining or extraction of tar sands or oil sands.
- g. the production, distribution and/or sale of palm oil, unless they are certified or committed to be certified by the Round Table on Sustainable Palm Oil, or a similar internationally recognized organization.
- h. dealing in agricultural or marine derivatives
- i. research, development or manufacturing of technical application relating to electronic data programs or solutions which:
 - i. aim specifically at:
 - supporting any activity refer to under items above
 - internet gambling and online casinos; or
 - pornography
 - or
 - ii. are intended to enable to illegally
 - enter into electronic data networks; or
 - download electronic data.

2.3 ESG management

The ESG management at capiton within the investment process can be summarized in the following overview:

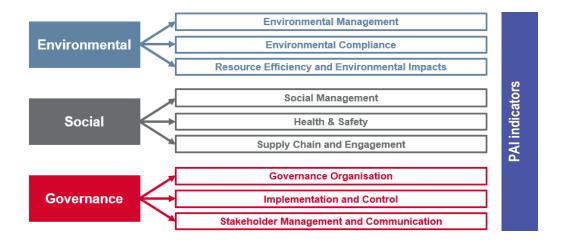


Based on capiton's ESG concept, this approach to responsible investing does not only form an integral part of the investment decision (screening and due diligence) but is also part of the continuous management process in the development phase (ownership) of our portfolio companies. It is the stated aim of capiton's ESG concept for the portfolio companies to comply fully with capiton's ESG standards at the time of divestment. We are convinced that this sustainable investment approach will add value and reduce risk in the long term with respect to our portfolio companies.



The capiton ESG concept includes a specific analysis and rating system. This is used not only for ESG due diligence, but also for monitoring and collaboration during the development phase and for reporting.

In order to create a comprehensive overview of the ESG considerations for the portfolio company, the three areas of environmental, social and governance are structured into nine categories in total, i.e. three categories for each area. These are shown in the figure below.



Each of the nine categories above is based in turn on several criteria which are evaluated during the ESG due diligence on the potential portfolio company. Screening the criteria primarily allows for the general ESG structures in the company to be recorded, but also helps identify key material ESG aspects for the individual target or portfolio company.

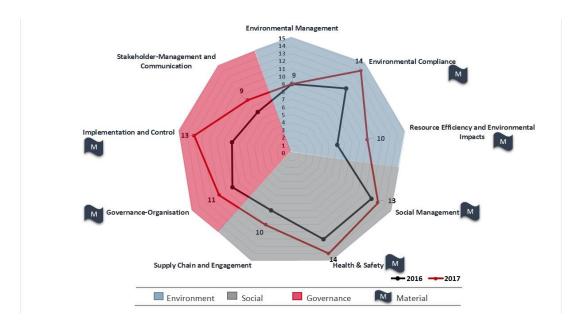
As part of its ESG management, capiton considers the PAI indicators collects and reviews them on an annual basis with the aim to improve these indicators constantly.

Additional to these nine categories, capiton conducts a dedicated climate risk assessment in cooperation with an external advisor during the due diligence process to identify and mitigate (transitional and physical) risks from climate change. An example of this assessment including potential recommended actions can be found below.

Climate Risk Assessment							Recommended Action
Climate Manage- ment	The topic of climate change is deeply anchored in the business model and climate risks and opportunities are regularly discussed as part of the risk management plour fixe. Market developments and changes in regulation concerning this topic are carefully tracked and resulting implications are integrated in the strategy of the business. A cute physical risks are identified by the management as increasing extreme weather events, hindering the safe work on sites. These were addressed by opening new sites closer to the operating locations, in order to reduce travel time and increase flexibility. In addition, othronic physical risks relate to rising temperatures which were mitigated through new air conditioning in vehicles, increased offer of beverages for employees and adapted workwear Opportunities are identified through increased demand for reparation of damaged wind turbines by extreme weather events. Noreover, new market potential is being created through political pressure in neighboring countries. New technology such as drones and robotics are already being used to analyze wind turbines.					ä	 Regular employee training on emergency procedures (e.g., extreme weather events) at the operation site Monitoring of average temperature increases and impacts on employee health Active monitoring of political initiatives and possible changes in legislation Active monitoring of technology changes
	Physical		Transitional				
Climate Related Risks	Acute		Regulation	×	Market	Ĭ×,	
	Chronic	0	Technology	<u>.</u>	Reputation		



After conducting the preliminary analysis and assessing the key ESG criteria, the ESG risks and ESG potential improvements are determined during ESG due diligence in the acquisition phase using the capiton ESG questionnaire and dedicated interview approach. The results of the ESG due diligence are summarized in an ESG rating and visualized in a radar chart (as exemplarily shown below):



The aim, however, is not to achieve the maximum rating in each category, but a rating in the respective ESG category which is considered adequate for the analyzed company and its industry, whilst taking into account the materiality of the specific ESG aspect. Rating objectives for each category are suggested based on the analysis, therefore ensuring that the ESG concept is implemented efficiently and goal oriented.

Other central aspects of the ESG review include recommended actions to improve the ESG rating for the year following the acquisition, and for the defined ESG rating objectives to be pursued right through to the planned sale of the portfolio company. These ensure that the ESG objectives from the acquisition phase can be followed up in the development phase. The status and improvement rate of the ESG targets and the development of the PAI indicators as well as the climate risk management are reviewed annually and discussed by the portfolio company's Advisory Board. Based on the capiton ESG concept, capiton reports on portfolio level at the annual general meeting and in a separate ESG fonds report to its investors.

capiton has established a dedicated ESG team with members from all major parts of the organization i.e. the investment team, controlling team and investor relations to get a wholesome view from different angles on this topic. capiton's ESG team will drive the development of capiton's ESG concept, ESG-reporting to investors and the coordination of the ESG implementation at capiton and the portfolio companies, under the responsibility of capiton's ESG manager (investment team). capiton's ESG efforts are further supported by a managing partner of the firm (head of the investment team) to ensure the implementation at the highest level of the organisation. The individual investment team manager responsible for the portfolio company is responsible for the implementation of the ESG concept in each



investment process. Annual ESG trainings are held with the aim of further establishing the ESG concept on an organizational level at capiton AG.

The ESG concept can be summarized within the three investment phases acquisition, development and exit:

ESG in the acquisition phase (screening and due diligence)

All ESG aspects including climate risks are reviewed and assessed as part of screening and the due diligence process in line with capiton's ESG concept. Within the scope of the ESG due diligence the initial status of the PAI indicators with regards to data availability is collected. The due diligence is conducted by capiton's external ESG consultant and initiated by the project team in alignment with the ESG team. Depending on industry and company specific topics, additional external consultants are hired to support the due diligence. The results are summarized and evaluated in a special ESG section of the Investment Memorandum drafted by the project team. If ESG risks, including climate risks, from the past harbour excessive risks for the future, capiton will not proceed with the investment.

The investment team manager in charge is responsible for the ESG Due Diligence, supported by capiton's ESG team.

ESG in the development phase (ownership)

The actions to improve the ESG performance and the climate risk management in the relevant portfolio companies are derived from the ESG due diligence. These actions are part of the value enhancement plan, which is determined for every portfolio company at the beginning of the development phase. The implementation of these actions is – based on the annual ESG reviews - reviewed in the advisory board meetings of the portfolio companies at least once a year as well as – if required - in the internal monthly portfolio meetings at capiton. The annual ESG reviews include the collection and reporting of the PAI indicators. Where relevant improvement measures are defined and monitored. ESG Value Creation projects are carried out at the portfolio companies where appropriate and accretive.

The investment team manager in charge is responsible for the improvement of the ESG rating and climate risk management objectives until exit. capiton's ESG manager leading the ESG team is responsible for the analysis of the ESG reporting by the portfolio companies and the ESG reporting to capiton's investors.

ESG in the exit phase

It is capiton's declared goal that the portfolio company fully complies with companyspecific ESG standards / ESG rating targets (including climate risk management) / reporting standards at the time when the investment is to be sold. In particular, this refers to

- compliance with all relevant, applicable laws (e.g. environmental legislation, social legislation, governance),
- sustainable use of natural resources and
- compliance with social standards (e.g. anti-discrimination, job security, health and safety) as well as



- good governance, oriented on the principles of due commercial care (e.g. code of conduct, dealing with conflicts of interest, preventing corruption and money laundering).
- annual PAI indicator reporting.
- adequate climate risk management.

The improved ESG performance and achievements through capiton's holding period as well as ESG upsides for a new owner are presented transparently in ESG vendor assistance / vendor due diligence reports prepared during the exit process where possible and useful.



Inkraftsetzung

Die Responsible Investment Policy gilt in der Fassung vom 19.12.2023.

Berlin, den 19.12.2023

Manuel Hertweck

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